

CITY OF SHEBOYGAN FALLS ORDINANCE

ORDINANCE No. 3 1994-1995 CHARTER ORDINANCE

A Charter Ordinance creating the offices of Utility Field Supervisor, Public Works Field Supervisor, Director of Administrative Services/Clerk/Treasurer, Deputy Director of Administrative Services, Director of City Services, Director of Public Works, and Building and Plumbing Inspector, and specifying the appointment and removal procedures for said offices.

NOW, THEREFORE, the Mayor and Common Council of the City of Sheboygan Falls do ordain as follows:

Section 1. Offices Created: Tenure Retained. The Offices of Utility Field Supervisor, Public Works Field Supervisor, Director of Administrative Services/Clerk/Treasurer, Deputy Director of Administrative Services, Director of City Services, Director of Public Works, and Building and Plumbing Inspector are hereby created. The individuals presently performing the duties of Utility Field Supervisor, Public Works Field Supervisor, Director of Administrative Services/Clerk/Treasurer (current City Clerk/Treasurer), Deputy Director of Administrative Services (current Deputy City Clerk/Treasurer), Director of City Services, Director of Public Works, and Building and Plumbing Inspector, shall retain their office and tenure while so serving, and said individuals shall continue to serve until their successors assume office.

Section 2. Consolidation of Offices. The offices of City Clerk and Treasurer are hereby consolidated and combined with the office of Director of Administrative Services.

Section 3. Duties. The duties of the aforementioned officials shall be as follows:

A. The Director of Administrative Services/Clerk/Treasurer shall carry out the duties of City Clerk and Treasurer as set forth by Wisconsin state statutes, and shall carry out such further duties and responsibilities as set forth by city ordinance, and in accordance with any resolutions and direction as may be issued by the Common Council.

B. The duties and responsibilities of the remaining offices created by this charter ordinance shall be as set forth by city ordinance, and in accordance with any resolutions and direction as may be issued by the Common Council.

C. The Common Council shall establish duties and responsibilities for all of the offices created by this charter ordinance and said Council may amend such duties and responsibilities from time to time as the Council deems necessary.

Section 4. Appointment. The aforementioned officials shall be appointed by the Mayor subject to confirmation by two-thirds of all the members of the Common Council.

Section 5. Removal. Removal of the aforementioned appointed officials shall be by an affirmative vote of three-fourths of all the members of the Common Council, for cause.

Section 6. Charter Ordinances Repealed.

A. The charter Ordinance creating the office and position of Superintendent of Public Works, dated January 6, 1969, is repealed, effective May 1, 1995.

B. The Charter Ordinance amending Charter Ordinance No. 1, 1967-1968, regulating City officials, dated August 3, 1970, is repealed, effective May 1, 1995.

C. Charter Ordinance No. 1, 1967-1968, regulating City officials, dated September 5, 1967, is repealed, effective May 1, 1996.

Section 7. Offices Abolished. The offices of Emergency Government Director and Relief Director are hereby abolished, effective immediately. The office of Building Inspector is abolished, effective May 1, 1995.

Section 8. Ordinances in Contravention to Charter Ordinance. All ordinances or parts of ordinances contravening the provisions of this Ordinance are hereby repealed.

***Section 9. Effective Date.** This is a Charter Ordinance and shall take effect sixty (60) days after its passage and publication, unless within such sixty (60) days after its passage and publication a referendum petition as provided by sec. 66.01, Stats., shall be filed, in which event this Ordinance shall not take effect until it shall have been submitted to a referendum of the electors and approved by a majority of the electors voting thereon.

Adopted this 18th day of July, 1994.

CITY OF SHEBOYGAN FALLS
DAVID O. SPECHT, MAYOR

Introduced by:

RICHARD M. MICOLICZYK, ALDERMAN

I hereby certify that the foregoing Ordinance was duly adopted by the Common Council of the City of Sheboygan Falls on the 18th day of July 1994.

CORBY D. FELSHER, CITY CLERK

AN ORDINANCE CREATING THE OFFICE AND POSITION OF SUPERINTENDENT OF PUBLIC WORKS.

THE MAYOR AND COMMON COUNCIL OF THE CITY OF SHEBOYGAN FALLS DO ORDAIN AS FOLLOWS:

SECTION 1. Section 2.05 of the Municipal Code relating to officials is hereby changed so as to provide as follows:

(1) APPOINTMENT. The Mayor, with the confirmation of the Council, shall appoint a resident of the City of Sheboygan Falls to serve as Superintendent of Public Works. Such appointment shall be for one (1) year and shall be from 1 May to 1 May.

(2) DUTIES. (1) He shall be the head of all officers and employees as concerns streets, sidewalks, storm and sanitary sewers, street gutters and drains, City Cemetery, City parks, weed control and City sanitation (including garbage and trash collection).

(2) He shall have all of the authority, duties, charges and obligations over the care, maintenance and construction of all streets, sidewalks, alleys, public ways, cemetery, parks, weed control and sanitary facilities, provided such sanitary facilities are not assigned to any other public officer.

He shall also have all of the duties and responsibilities of the City Sexton.

He shall also have the duties and responsibilities concerning all physical properties of the City including parks, playgrounds, cemetery and all City-owned property, and not assigned to the care of any other public officer.

(3) He shall be the custodian of all tools, equipment and other personal property belonging to the City and not assigned to the care of any other public officer.

(4) He shall be required to perform such other duties as the Mayor and Common Council may require.

(5) SPECIAL DUTIES AS PERTAINS TO CEMETERY SEXTON. He shall have charge of the cemetery and be responsible for keeping the grounds, walks and avenues in good order and free from obstruction.

It shall be his duty to enforce the Ordinances concerning the cemetery and report the violations to the City Attorney for prosecution.

He shall have the power to arrest all persons trespassing upon the cemetery grounds or in any manner injuring the same.

He shall direct how and where any dead body shall be buried.

He shall keep a record of all interments made in the cemetery, by name, sex, age, occupation, residence and place of birth. Such reports and records shall be filed in the office of the City Clerk.

He shall maintain an official cemetery map setting forth burial lots and ownership of lots. He shall attend or designate personnel to witness all interments made in the City Cemetery.

He shall also be required to stake the said graves and be responsible for the showing, selling and keeping records of such sales for lots and graves in the City Cemetery with the cooperation of the City Clerk's office.

He shall be responsible for providing the digging of graves.

He shall be responsible for Cemetery care and maintenance.

He shall be responsible for obtaining the necessary equipment and personnel required to carry out all of the work to operate said Cemetery.

(3) COMPENSATION. The compensation to be paid the Superintendent of Public Works shall be in such amount as shall be annually determined by the Mayor and Common Council.

SECTION 2. This Ordinance specifically repeals and replaces Section 2.05 and 2.06 of the Municipal Code.

SECTION 3. This Ordinance specifically repeals and replaces Ordinance No. 7, 1964-1965 which created the office and position of Superintendent of Cemetery and Parks.

SECTION 4. The initial compensation for such Superintendent of Public Works shall be \$7,900.00 per year, for a 45-hour work week; any approved overtime shall be paid at the rate of \$4.80 per hour for each hour over 45 hours per week worked. This compensation shall be subject to annual adjustment by action of the Mayor and Common Council.

SECTION 5. All Ordinances or parts of Ordinances contravening the provisions of this Ordinance are hereby repealed.

SECTION 6. This Ordinance shall be in full force and effect from and after its passage by a two-thirds vote of the Common Council and publication as required by law.

Dated: 6 January, 1969

Introduced by:
WILLARD H. KOHLHAGEN, Alderman

Approved: 6 January, 1969
By:
ROLAND ANDERSEN, Mayor.

I hereby Certify that the foregoing Ordinance was unanimously adopted by the Common Council of the City of Sheboygan Falls on the 6th day of January, 1969.

EARL W. KAMPMANN, City Clerk

Moved by Alderman Kohlhagen, seconded by Alderman Schroeder, that the foregoing Charter Ordinance No. 1, 1968-1969 be introduced at this time. Roll call: Aye - Unanimous.

AN AMENDMENT TO CHARTER ORDINANCE NO. 7, 1967 - 1968
REGULATING CITY OFFICIALS.

The Mayor and Common Council of the City of Sheboygan Falls do ordain as follows:

SECTION 1. The Charter Ordinance, designated Ordinance No. 7, 1967 - 1968, regulating City officials of the City of Sheboygan Falls, is hereby amended as follows:

Section 2.01(3) City Clerk-Treasurer deputies. The Mayor may, in writing, filed in the office of the City Clerk-Treasurer, appoint a deputy or deputies who shall act under the direction of the City Clerk-Treasurer, and in his absence, and shall have power to administer oaths and affirmations; such appointment shall be confirmed by a majority vote of the Council. The deputy or deputies shall receive such compensation as the Council shall provide. The City Clerk-Treasurer and his sureties shall be liable on his official Bond for the acts of such deputy or deputies.

SECTION 2. This Ordinance shall be in full force and effect from and after its passage by a two-thirds vote of the Common Council and after sixty (60) days from such adoption, and after publication as required by law.

SECTION 3. All Ordinances or parts of Ordinances contravening the provisions of this Ordinance are hereby repealed.

Dated this 3rd day of August, 1970.

Introduced by:

Willard Kohlhagen, Alderman

Approved 3 August, 1970

By:

Ronald A. Born, Mayor

I hereby Certify that the foregoing Ordinance was fully adopted by a two-thirds vote of the Common Council of the City of Sheboygan Falls on the 3rd day of August, 1970.

Corby Felsher

Deputy City Clerk-Treasurer

AN ORDINANCE ABOLISHING THE ELECTION FEATURE OF THE OFFICE OF ASSESSOR OF THE CITY OF SHEBOYGAN FALLS.

THE MAYOR AND COMMON COUNCIL OF THE CITY OF SHEBOYGAN FALLS DO ORDAIN AS FOLLOWS:

SECTION 1. Section 2.01(4) of the Municipal Code of the City of Sheboygan Falls relating to officials is hereby amended so as to provide as follows:

- (1) A provision of Section 2.01(4) requiring the election of the City Assessor shall be and hereby is abolished.
- (2) Section 2.01(4) is recreated to read as follows:

The Mayor, with the confirmation of the Council, shall appoint the Assessor of the City of Sheboygan Falls to his office for the term of two (2) years and until his successor is appointed and qualified.

SECTION 2. The office of City Clerk-Treasurer shall not be inconsistent with the holding of the office of City Assessor so that in the event the Mayor, with the confirmation of the Council, shall appoint the City Clerk-Treasurer as City Assessor such offices shall be and hereby are designated as compatible.

SECTION 3. COMPENSATION.

The compensation to be paid the City Assessor shall be in such amount as shall be biannually determined by the Mayor and Common Council.

SECTION 4. This Ordinance specifically repeals, abolishes and replaces Section 2.01(4) of the Municipal Code.

SECTION 5. All Ordinances or parts of Ordinances contravening the provisions of this Ordinance are hereby repealed.

SECTION 6. This Ordinance shall be in full force and effect from and after its passage by a two-thirds vote of the common Council and publication as required by law.

Dated: 16 November, 1970.

Introduced by:
Lyle Seider, Alderman

Approved: 16 November, 1970

By:
Ronald A. Born, Mayor

I hereby Certify that the foregoing Ordinance was unanimously adopted by the Common Council of the City of Sheboygan Falls on the 16th day of November, 1970.

Corby Felsher
City Clerk

AN ORDINANCE PROVIDING FOR AN ASSESSOR OF THE
CITY OF SHEBOYGAN FALLS BY PERMANENT APPOINTMENT.

THE MAYOR AND COMMON COUNCIL OF THE CITY OF
SHEBOYGAN FALLS DO ORDAIN AS FOLLOWS:

SECTION 1. Section 2.01(4) of the Municipal Code of the
City of Sheboygan Falls relating to officials is hereby amended to
provide as follows:

Section 2.01(4) City Assessor.

- a. The Mayor, with the confirmation of the Council by a
two-thirds (2/3) vote, shall appoint the Assessor of the
City of Sheboygan Falls for a permanent and continuing
term, unless such term shall be sooner terminated as
hereinafter provided.
- b. Termination of permanent appointment may be as
follows:
 1. By resignation of the appointment City Assessor.
 2. By will of the Mayor, subject to confirmation of
such termination by the Common Council by a
two-thirds (2/3) vote.

SECTION 2. The office of City Clerk-Treasurer shall not be
inconsistent with the holding of the office of City Assessor so
that in the event the Mayor, with the confirmation of the Council,
shall appoint the City Clerk-Treasurer as City Assessor such
offices shall be and hereby are designated as compatible.

SECTION 3. COMPENSATION. The compensation to be paid
the City Assessor shall be in such amount as shall be biennially
determined by the Mayor and Common Council.

SECTION 4. This ordinance specifically repeals, abolishes
and replaces Section 2.01(4) of the Municipal Code.

SECTION 5. All ordinances or parts of Ordinances contra-
vening the provisions of this Ordinance are hereby repealed.

SECTION 6. This ordinance shall be in full force and effect from and after its passage by a two-thirds (2/3) vote of the common council and publication as required by law.

Dated 21 June, 1976.

INTRODUCED BY:
Robert L. Vollbrecht, Alderman

APPROVED: 21 June, 1976
BY:
Gladys M. Morken, Mayor

I hereby certify that the foregoing charter ordinance was unanimously adopted by the Common Council of the City of Sheboygan Falls on the 21st day of June, 1976.

Corby Felsher, City Clerk-Treasurer